



# Governor's Office of Economic Development

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State of Utah

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VINCENT E. MIKOLAY  
*Managing Director, Business Outreach and International Trade*

## MEMORANDUM

To: STEM AC Board Members  
From: Jeffery R. Nelson, Chairman  
Date: Wednesday, September 4, 2013  
Time: 3:00 pm – 5:00 pm  
Subject: STEM Action Center Board Meeting

3:00 pm	<b>Welcome and Related Business</b> i) Approve minutes	<b>Jeff Nelson</b>
3:10pm	<b>Progress Report</b> i) Project Plan Review (a) RFP (b) Pilot School Update (i) USU Report	<b>Meredith Mannebach</b>
4:10pm	<b>FY15 Operational Plan</b>	<b>Vincent Mikolay</b>
4:30pm	<b>Discussion and Other Business</b> i) Discovery Education Follow-up ii) Fundraising Committee Discussion	<b>Meredith Mannebach</b>
4:45pm	<b>Presentation</b> i) Women and STEM in Utah and k-16 Alliance	<b>Dr. Susan Thackeray</b> <b>Dr. Cheryl Hanewicz</b>
5:00pm	<b>Adjournment</b>	