Utah Outdoor Recreation Grant for Infrastructure Projects
2019 Grant Application

Due: February 28, 2019 5 pm MST **(There are NO late submissions for ANY reason)**
Early Deadline: February 14, 2019 5 pm MST*

PLEASE NOTE:
If you submit your application on or before February 14, the OOR staff will review for completeness (they are not grading content). This includes making sure all attachments upload correctly, contact information is correct, and the application is complete and ready to be evaluated. We highly recommend this option.

Please note that all information provided in the application is public information. The State of Utah assumes no liability for non-public information that is disclosed, intentionally or unintentionally, during the UORG review and application process.

IMPORTANT:
Please do not wait until the last minute to submit your application. Applications submitted after the deadline will not be considered for a grant.

BEFORE BEGINNING:
Please read and be familiar with the eligibility requirements, selection process, and reimbursement process outlined in the Utah Outdoor Recreation Grant Program Guide. You may also need this resource as you formulate your responses. If you need additional information, visit https://business.utah.gov/uorg/.

INSTRUCTIONS:
- We suggest writing your application answers in a word processor outside of the online application as you go.
    - This will allow you to proofread and edit answers more effectively.
    - This will allow you to keeps track of the character count in your response, as there are character limits stated for most questions.
    - This will alleviate connection errors and lost work.
- You must upload two maps, a project timeline, at least 3, and at most 7, letters of support, maintenance agreements, UORG budget spreadsheet, and copies of environmental documentation or special permits (if needed).
- Remember to save your work as you fill out the application.
- Applications submitted after the deadline will not be considered.

If you have questions or concerns, please contact:
Tara McKee, OOR Program Manager, (801) 538-8686 / tmckee@utah.gov
Danielle Haddad, OOR Program Assistant, (801) 538-8714/ dhaddad@utah.gov

FY2019 Outdoor Recreation Grant Infrastructure Application

Applicant

Applicant ID

Company Name

Recipient Address

Email

Status

Funding Request

NOTE: Funding decisions are at the discretion of the Utah Outdoor Recreation Grant Advisory Committee based on review of the overall budget and project. For successful proposals, the Utah Outdoor Recreation Grant Advisory Committee reserves the ability to award, all or a portion, of the grant request.

The Utah Outdoor Recreation Grant awards Grant Funding Requests ranging from $5,000 to $150,000.

Question: Total Project Cost:

Not Answered

Question: Grant Funding Request (1st Choice):

Not Answered

Question: For grant requests of $15,001 and above: If your project does not score high enough to receive the 1st Choice Grant Funding Request, would you like to have your project considered for a 2nd Choice Grant Funding Request?

☐ Yes

☐ No

Question: Grant Funding Request (2nd Choice-- if applicable):

Not Answered

Question: If your organization CAN complete the project with this lower amount of funding, select YES. If your organization CANNOT still complete the project with this lower amount of funding, select NO. If you DIDN'T FILL IN a lower amount of funding, select N/A.

☐ Yes

☐ No

☐ N/A

Project Summary

NOTE: The project summary will provide an opportunity to fully explain the project and its value to the community. Please provide any links as the link in full. Hyperlinked text from a word document will not be preserved when copying and pasting into the application. Please refer to the program guide for any additional questions.

HELPFUL TIP: We suggest writing your application answers in a word processor outside of the online application as you go. This will allow you to proofread and edit answers more effectively. Using a word processor also easily keeps track of the character count in your response, as there are character limits for some questions. This will also help alleviate connection errors and lost work. Lastly, remember to save your work as you fill out the application.

IMPORTANT: No application deadline extensions will be granted under any circumstance. All responses are extracted completely, without editing from the OOR staff, for all necessary reporting. Please make sure it is well-written and free of grammar or punctuation errors.

Question: Project Abstract - Please summarize the project in a concise 2-3 sentence summary. 1,000 Character Limit

Not Answered

Question: Project Description - Please describe your project in detail. 5,000 Character Limit

Not Answered

Question: What problem in your area is this project addressing? Provide a clear problem statement in how your project will solve an outdoor recreation problem in your community. 3,000 Character Limit

Not Answered

Question: Measuring the Need– What data or proof do you have that demonstrates this need? Provide data that explains the current situation in your community in relation to outdoor recreation 3,000 Character Limit

Question: Community Outreach and Diversity– How will this project improve recreational opportunities for youth, minorities, people with disabilities, veterans or lower income families living in the area? 3,000 Character Limit

Question: Existing or Expected Users - What recreational user groups, local clubs, youth teams, etc. will use the infrastructure? Provide an estimate of the number of users for each group. 3,000 Character Limit

Question: Marketing- How will you advertise and market this project to locals, tourists and identified user groups? 3,000 Character Limit

Question: Maintenance–What are the plans for both short and long-term maintenance? Projects without sustainable maintenance plans will not be approved. 3,000 Character Limit

Project Readiness & Scheduling

NOTE: The scoring committee gives extra points for shovel-ready projects. If your project is not shovel ready, it must be mature enough in planning to ensure completion by June 2021.

If projects don't meet this deadline, they will be disqualified and no funds will be awarded. If the project will be constructed on federal lands, the project needs to have results from an environmental planning process (such as NEPA). Please see the program guide for any additional questions.

Question: Timeline- What is the approximate schedule for your project? When will it be ready for construction and when will it be complete? 3,000 Character Limit

Question: Planning- What engineering or conceptual design work has been done so far? Please explain in detail. 3,000 Character Limit

Question: Permits- List any permits or environmental documentation required to construct the project and their status (if applicable). 3,000 Character Limit

Question: Land Ownership- Who is the owner of the land where the project is being constructed? If the land owner is not the applicant, explain the contracts, easements and agreements have been made between the property owner and the applicant. 3,000 Character Limit

Not Answered

Economic Impact

Question: What is the PRIMARY economic development need that this project will serve?

Not Answered

Question: What is the SECONDARY economic development need that this project will serve? (Please select a different answer).

Not Answered

Question: Please explain the ways in which your project is helping solve the primary and secondary selections made above. If your project has any additional economic benefits, please explain. 3,000 Character Limit

Not Answered

Question: How many new Full Time jobs will the construction of the infrastructure create? (Full time is at least 30 hours/week)

Not Answered

Question: How many new Part Time jobs will the construction of the infrastructure create? (Part time is less than 30 hours/week; position continues throughout year)

Not Answered

Question: How many new Seasonal jobs will the construction of the infrastructure create? (Seasonal jobs are only a portion of the year)

Not Answered

Recreational Access & Value

(Scored 0-5)
ADA Accessibility: Grant recipients must comply with the Americans with Disability Act (ADA) in the design and construction of recreation facilities and outdoor developed areas. Note: Your project may or may not have to comply with ADA codes, but we cannot legally advise you as to

whether ADA applies to your project. Please seek proper legal counsel to answer your questions in that regard.

The following guidelines will help you design your facilities

- [ADA Accessibility Guidelines for Buildings and Facilities](#)
- [Final Accessibility Guidelines for Outdoor Developed Areas](#)
- [ADA Certification](#)

IMPORTANT: Save your application answers in a word processor outside the online application as you go. Paste the answers into your application. Connection errors can lead to a loss of answers and are not recoverable by Outdoor Recreation staff. No extensions will be available to any applicant who loses their work.

Question: What is the PRIMARY outdoor recreation activity this project will support? Select one:

Not Answered

Question: What SECONDARY type of outdoor recreation activity will this project support? Select a different one:

Not Answered

Question: Is the project part of a regional, county or other type of master recreation plan for the area? Describe how. 3,000 Character Limit

Not Answered

Question: How are you integrating accessibility into your outdoor recreation site and trail projects? 3,000 Character Limit

Not Answered

Question: What fee will the public be charged to access this amenity? If there is no fee, enter a value of '0.00'.

Not Answered

Question: If the project is a trail project, does it connect two or more significant existing trails or area attractions?

☐ Yes

☐ No

☐ N/A

Question: Please list all partnerships this project has along with each partner's contribution to the success of the project (If applicable). 3,000 Character Limit

Question: Are you receiving any other donations or grants to help fund or complete this project? Please explain. 3,000 Character Limit

Supportive Materials and Attachments

NOTE: For each question, click ""Choose File"", select the correct file you would like to attach, then click ""Upload"". Save the page before moving on to the next section. Individual attachments should
not exceed 20 MB.

Please see the program guide for any additional questions.

For #3: Use this link if you would like to use our timeline template.

For #7: Use this link to fill out the required budget spreadsheet.

For #8: Use this link to fill out the required Statement of Responsibility.

For #11: Please refer to this link.

Question: Map: Please attach a map of the project location within the community. On the map, identify the main roads that provide access, and any infrastructure that surrounds it. If it is a trail, show how it links to other recreational amenities or other trails.

Question: Site Plan or Concept Drawing: Please attach a recreational site plan or detailed conceptual drawing that includes orientation and layout of the project itself.

Question: Project Timeline: Please attach a timeline of assigned work for the 24-month construction and completion of the project. Upload your timeline or fill out and attach our template.

Question: Letters of Support: Include at least two and at most seven, letters of support for the project from businesses and/or organizations in the community that demonstrates the project's importance to the area. Please attach as one file.

Question: Donation Confirmations: Please attach written confirmations of donations from partners or other sponsors in letter form (if applicable).

No Attachments

Question: Tourism/Economic Development Letter: Please attach a letter from the local tourism or ED office with an estimate of community or economic impact of the project.

No Attachments

Question: Budget Spreadsheet: Please download, fill out, and attach the provided budget spreadsheet for the project (in Excel).

No Attachments

Question: Statement of Responsibility: Please download, fill out, and attach the provided form to document the entity responsible for long-term maintenance of this project.

No Attachments

Question: Landowner Approval Letter: Please attach if applicant is not the landowner or land manager. This can include a Landowner Approval Letter, MOU, or legal contract with the property owner (If applicable).

No Attachments

Question: NEPA Documentation: Please attach if the project is on or crossing federal lands (If applicable).

No Attachments

Question: Sensitive Wildlife Area Documentation: Please attach documentation from the Utah Department of Wildlife Resources (DWR) if the project is in or near a special management area for a sensitive species such as the Sage Grouse (If applicable).

No Attachments

Question: Permit from Army Corps of Engineers: Please attach for river projects (If applicable).

No Attachments

Question: Engineering Plans: Please attach if engineered plans have been completed (If applicable).

No Attachments

Question: Master Plan: Please attach if the project is part of a regional, county or other type of master recreation plan for the area (If applicable).

No Attachments