

Utah Broadband Center

BEAD Registration and Pre-Application Guide

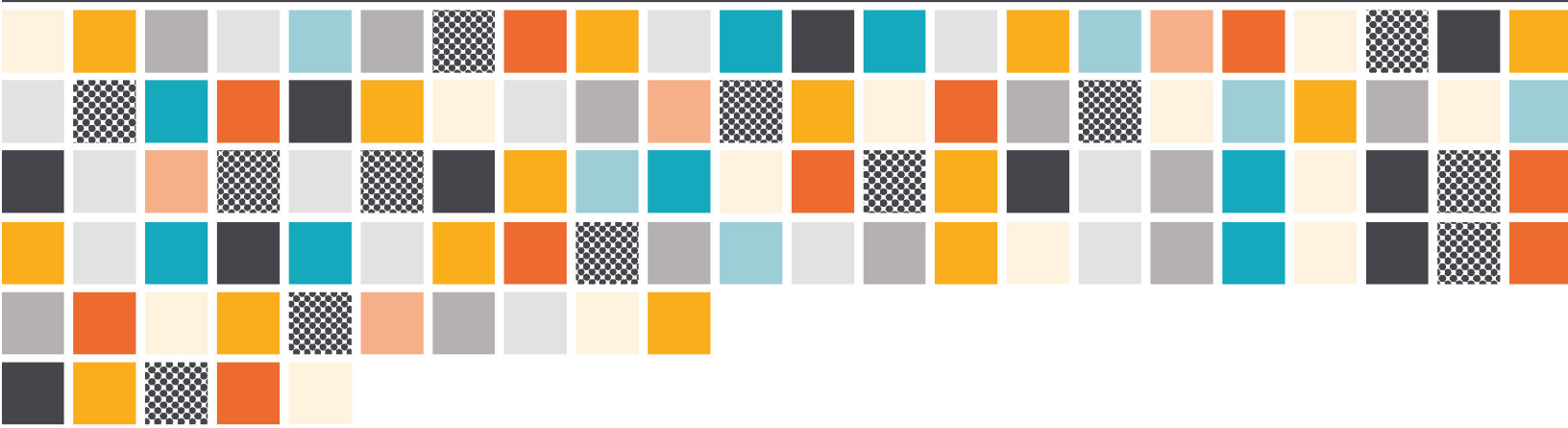


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Introduction

The Utah Broadband Center (UBC), part of the Governor’s Office of Economic Opportunity (GOEO), has launched Utah’s registration and pre-application portal for the state’s Broadband Infrastructure Grant (BIG) program. This grant is made possible through the federally funded Broadband Equity, Access, and Deployment (BEAD) program. This program aims to expand broadband infrastructure across unserved and underserved areas in Utah, promoting digital access throughout the state.

The BEAD program, funded by the National Telecommunications and Information Administration (NTIA), is a nationwide initiative designed to expand high-speed internet access by supporting infrastructure deployment and broadband adoption programs. The State of Utah was awarded \$317,399,742 in BEAD funding, aimed at connecting all unserved and underserved locations with reliable and affordable broadband.

Registration and pre-application are required for all interested BIG applicants. In this guide, you will find detailed information on eligibility criteria, pre-application support resources, registration procedures, and requirements for submitting a successful pre-application. Whether you are a telecommunications provider, a cooperative, a nonprofit organization, a utility company, a public-private partnership, a local government entity, or a Tribal government, this guide will help you navigate the pre-application process and ensure that your submission meets all necessary guidelines.

The UBC is committed to supporting applicants at every stage of the process. We offer various resources, including in-person training sessions, webinars, office hours, email support, and a regularly updated FAQ document, to assist you in developing a strong submission. By following the guidance provided, you will be better equipped to contribute to Utah’s goal of enhancing broadband access for all its residents.

We encourage you to thoroughly review this guide and utilize the support services available. Together, we can work towards a more connected Utah.



Eligibility

Entities eligible to apply for funding under the Utah BIG program include:

1. Telecommunications Providers or Internet Service Providers (ISPs)

Entities that provide telecommunications services, including broadband internet services.

2. Cooperatives

Cooperatives involved in providing broadband or related services.

3. Nonprofit Organizations

Nonprofit organizations that are aligned with expanding broadband access.

4. Public or Private Utilities

Utility companies, whether public or private.

5. Public Utility Districts

Public utility districts focused on providing utility services.

6. Public-Private Partnerships

Partnerships between local government entities and private entities established for the purpose of expanding affordable broadband access.

7. Local Government Entities

Local government entities that are working in partnership with private organizations as part of a public-private partnership.

8. Tribal Government Entities

Federally recognized Tribal governments.

Pre-Application Support

UBC will provide multiple methods of pre-application support, including an in-person training session, webinars, office hours, email support, and an FAQ document updated weekly. For the latest on support options and to obtain other documents please check the UBC website at <https://broadband.utah.gov/>.

The in-person Registration and Pre-Application Overview will be held at 60 East South Temple, Suite 300, in Salt Lake City on Oct. 24, 2024 from 12:30 PM to 2:30 PM. Please click [this link to register](#).

A webinar will be offered on October 29, 2024, at 10:00 AM and will be recorded and posted on the UBC website. **Please click [this link to register](#).**

Every Tuesday, from November 5 until December 17, 2024 from 10:00 AM until 11:00 AM MDT, UBC will hold virtual office hours where an element of the pre-application will be discussed and any questions you have will be addressed. If you need to discuss an element of your application that you believe is sensitive or confidential, please request a breakout room.

One will be created for you, any members of your organization, and a UBC representative. For information about office hours [please click here](#).

You may submit any questions about registration and the pre-application to connectingutah@utah.gov. Each week on Thursday morning, the FAQ document will be updated with the latest questions and answers. If there is no update the file will remain unchanged.

SAM.GOV REGISTRATION

Registering with the System for Award Management (SAM) is required to take part in the BEAD program. If you have not already registered at [SAM.gov](https://sam.gov), please do so as soon as possible since registration approvals can take several weeks. UBC requires SAM.gov registration to verify qualifications and validate eligibility of applicants.

To assist you with sam.gov registration, the federal General Services Administration (GSA) has created several helpful videos. Please DO NOT pay anyone for assisting you with sam.gov registration or maintaining your sam.gov registration. This is a no-cost service from the federal government. It is highly recommended that you watch video 1 (“Get a Unique Entity ID”) and video 2 (“Entity Registration Core Data”) to fully understand the registration steps. The “Workspace Navigation” video will help you understand how to navigate the site and renew your registration. The “Entity Validation” video can assist if you have issues with validating your organization.

1. Get a Unique Entity ID <https://youtu.be/4RSHjczdxq8?si=OY8IDSRT3umezKG>
2. Entity Registration Core Data https://youtu.be/ZJju_0bNCY?si=xGTnJx1i-VjOp5bd
3. Workspace Navigation <https://youtu.be/QL7YzxvBP9g?si=BBXib3pHSPWSFhkZ>
4. Entity Validation https://youtu.be/56NQ77JX5yo?si=9unvIEt-yu_FbivL

TIPS: When registering an entity, make sure your organization’s name and address are the same name and address that appears on your state corporate records and at the Internal Revenue Service. In addition, when asked, indicate that you are pursuing federal assistance. DO NOT check the “All Awards” option. This will needlessly delay your registration.

Should you encounter issues with this process, you can access the Federal Service Desk at fsd.gov to use their extensive guides or contact them via live chat. You can also email connectingutah@utah.gov for assistance.

Privacy Notice pursuant to Utah Code §§ 63A-19-402 and 63D-2-103

The Governor’s Office of Economic Opportunity (GOEO) and the Utah Broadband Center (UBC), both referred to collectively as the “State Agency” are committed to protecting your privacy. Below is a summary of the personally identifiable information, or personal data, that the State Agency collects as a part of its records to administer the grant program for the expansion of broadband internet in the state of Utah.

What personal data does the State Agency collect?

- Organizational, managerial, technical, operational, and financial information relating to eligible applicants.



Why is the State Agency asking you to provide this personal data?

- To validate the applicant organization’s qualifications and capabilities to deploy publicly-funded network facilities.

What is the intended purposes and uses of this personal data?

- To ensure all prospective subgrantees seeking to deploy network facilities have the capability to comply with the requirements outlined in the BEAD NOFO.

How does the State Agency use this personal data?

- This data will be used to evaluate the applicant’s ability to comply with the requirements outlined in the BEAD NOFO.

What are the consequences for refusing to provide this personal data?

- Without this data, the State Agency may deny a grant application, withhold grant payments, or terminate a grant contract.

With whom does State Agency share this personal data?

- To facilitate the administration of the grant program, the State Agency may share data with other state offices, such as the Utah State Department of Finance, Treasurer’s Office, Office of the Auditor, etc., who are necessary to facilitate payments to grantees. The State Agency may share data with vendors who have contracted with the State Agency to administer the grant program. These other state offices or vendors operate subject to confidentiality agreements or subject to state privacy laws to protect the data from public disclosure or unauthorized disclosure.

Who may receive this personal data, or how is this personal data disclosed?

- Only state offices or vendors who work with the State Agency to administer the grant program may receive personal data. You, also, as the person or organization who has submitted the data, may review the data submitted.

What security measures are in place to protect this personal data?

- All data will be stored on secure servers and only accessed by the State Agency, contracted vendors, and/or state offices who work with the State Agency to administer the grant program. Application data will be protected under GRAMA to the extent of Utah state law. Reviewing committee members will be required to hold this data confidential.

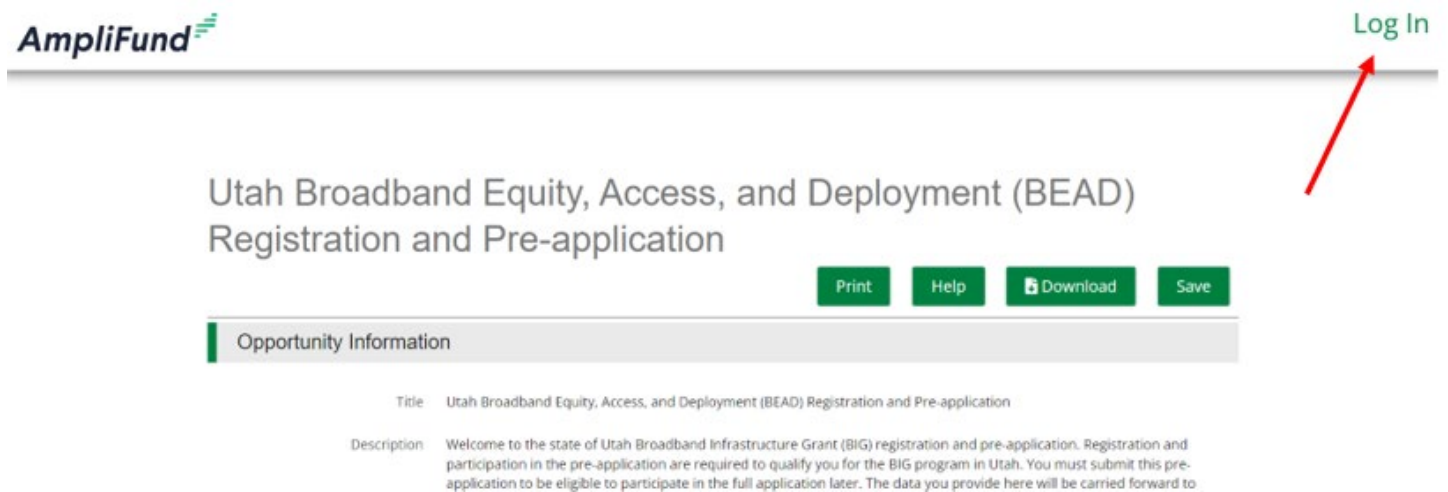
You may request access to your personal data or personally identifiable information collected by the State Agency or request a correction to your personal data or personally identifiable information collected by the State Agency by contacting the administrators listed below. Also, if you have any additional questions regarding how the State Agency handles data, you may direct them to the Utah Broadband Center administrators listed below: Rebecca Dilg rdilg@utah.gov Claire Shiverdecker claires@utah.gov

Registration

CREATING AN AMPLIFUND ACCOUNT

To complete your registration and pre-application for the BIG program, you must be registered within the grant portal. UBC has selected AmpliFund, to manage the BIG grant portal, including the grant reporting phase. To access the grant portal, [please click this link](#).

Once you click on the link to apply, you will first see an overview of the pre-application opportunity. This overview provides a snapshot of the application, along with the submission deadline and other important dates. On this page, click on the "Login" button. This will open a pop-up window where you can log in if you already have an AmpliFund account. If you do not already have an AmpliFund account, click "Register."



AmpliFund

Log In

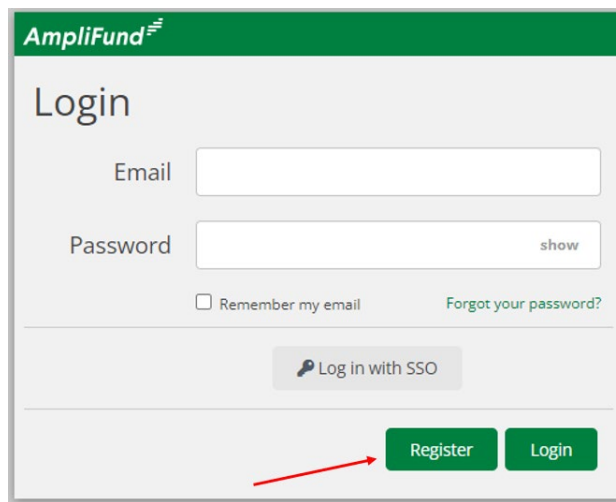
Utah Broadband Equity, Access, and Deployment (BEAD) Registration and Pre-application

Print Help Download Save

Opportunity Information

Title: Utah Broadband Equity, Access, and Deployment (BEAD) Registration and Pre-application

Description: Welcome to the state of Utah Broadband Infrastructure Grant (BIG) registration and pre-application. Registration and participation in the pre-application are required to qualify you for the BIG program in Utah. You must submit this pre-application to be eligible to participate in the full application later. The data you provide here will be carried forward to



IMPORTANT NOTE: During the BIG application phases, you will receive several email notifications from the AmpliFund grant management system. Please ensure that **no-reply@gotomygrants.com** is in your contacts, or designated as an approved sender to make sure that you do not miss any notifications.

To register for an AmpliFund account, you will need to provide the following information:

- **User Information:** Provide the email address of the person who will be listed in the "Contact Information" section. This person will serve as your BIG account administrator and will be able to add other staff or outside consultants to your application to facilitate application development and potential grant reporting should you receive an award. Create a strong password and do not reuse passwords from other systems.
- **Contact Information:** Ensure that the person listed in this section is an officer of the company or someone authorized to bind your organization in contract matters. This person will also serve as your organization's primary point of contact for the BIG program. The address provided should be one where written communication can be received if necessary. The phone number should be a direct line to this person.
- **Organization Information:** If your organization's information (e.g., address and phone number) is the same as the Contact Information section, you can check the box to populate this section. The "Organization Name" should be your organization's legal name as listed with the state or regulatory agencies. For organization type, choose Local Government if you are a municipal government, Corporation for all for-profit entities, and Other for any other type of entity including non-profits, public-private partnerships, or tribal organizations.

Once the required fields are complete, click on "Register" in the bottom right corner of the page.

Register

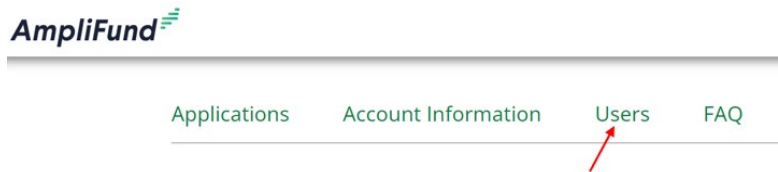
Click "I accept" to accept AmpliFund's terms and conditions.

I Accept

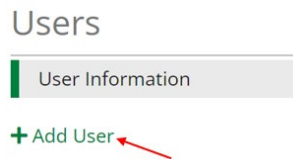
I Do Not Accept

HOW TO INVITE ADDITIONAL USERS TO YOUR AMPLIFUND ACCOUNT

Administrator users (the first user to register in an organization is an Administrator by default) can invite additional team members to their AmpliFund account to assist with completing the pre-application. Once the Administrator has created their AmpliFund account, click on the logo in the top-left corner of any page. Click the “Users” button:



Click on “+ Add User”

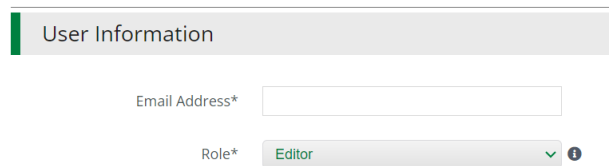


Add the user’s Email Address and select the user’s Role

Administrator: Administrators can create, edit, delete, submit, and withdraw applications; create and edit accounts; and add new users.

Editor: Editors can edit applications and update their account settings.

New User

The image shows the 'New User' form. It has a tab labeled 'User Information'. Below the tab are two fields: 'Email Address*' with an empty text input box, and 'Role*' with a dropdown menu showing 'Editor' and a small information icon to its right.

Add the user’s name, address, and phone number. Required fields are marked with an asterisk (*). Click “Invite”

Contact Information

First Name*

Middle Name

Last Name*

Suffix

Title

Address Line 1

Address Line 2

City

State/Province

Postal Code

Phone Number

Invite

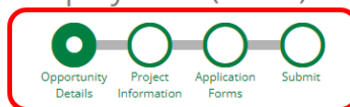
STARTING YOUR PRE-APPLICATION

After you have registered, you will be able to log in to AmpliFund. After logging in, to begin your pre-application, click “Apply” on the overview page for the BEAD Registration and Pre-application. This will take you to the application itself. The application consists of four different sections:

1. Opportunity Details (this is the same as the public overview page)
2. Project Information
3. Application Forms
4. Submit

You can navigate through each section by filling the first out and then clicking “Save and Continue”, or by clicking on the circle above the section name you desire to visit.

Utah Broadband Equity, Access, and Deployment (BEAD) Registration and Pre-application



Print

Help

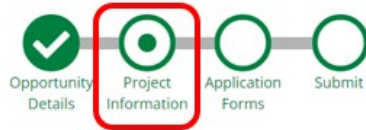
Download

Save & Continue

Project Information

This section serves as the cover sheet for your pre-application. For "Application Name," please enter your full company name.

Utah Broadband Equity, Access, and Deployment (BEAD) Registration and Pre-application



Project Information

[Help](#) [Download](#) [Save](#) [Save & Continue](#)

Application Information

Application Name * ✓

How much are you requesting from the funder?

Award Requested *

Total Award Budget \$0.01

Since the pre-application does not award any funds, please enter 0.01 in the "Award Requested" field. Otherwise, the page will not validate.

All the other data on this page will populate from your registration. Please review, make any corrections, and then click Save and Continue.

Primary Contact Information

Name *

Email Address *

Address Line 1 *

Address Line 2

City *

State/Province *

Postal Code *

Phone Number

[Save](#) [✓ Mark as Complete](#) [Save & Continue](#)

PRE-APPLICATION

After you click the green Save and Continue button, you will be directed to the Application Forms page. For the pre-application, there are 10 sections/forms. That status of each section/form is listed on the Application Forms page:

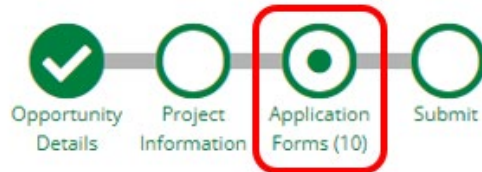
New: The form has not been opened/started yet.

In Progress: The form is partially complete.

Complete: The form was “Marked as Complete.” All forms must be in the “Complete” status before the pre-application can be submitted successfully.

Click on the “Protected/Private Record Confidentiality Request” form to open and start the pre-application.

Utah Broadband Equity, Access, and Deployment (BEAD) Registration and Pre-application



Forms

Help

Download

Save & Continue

Name	Status	Print
Protected/Private Record Confidentiality Request	New	
Company Information	New	
Managerial Capability	New	
Ownership Information	New	
Technical Capability	New	
Operational Capability	New	
Financial Capability	New	
Public Funding Disclosure	New	

Navigation: [Home] [Previous] [1] [Next] [End] [25] [Dropdown]

1 - 10 of 10 items

Each form will have a variety of question types; some will ask you to fill out information directly in the form, while others will ask you to upload different documents. As you work on the form, you can click the green Save button to save your progress. Please do not click the Save and Continue button until you have completed all required fields.

Download

Save

Save & Continue

PROTECTED/PRIVATE RECORD CONFIDENTIALITY REQUEST

On this page you must make a decision regarding confidentiality of your application. Please read the information carefully and make a choice. IF you have specific items on your application you desire to be protected in the application in addition to the application and supporting material list or describe those and check the options that apply. It is recommended that you check this form prior to application submission to ensure all records you want protected are included.

Protected/Private Record Confidentiality Request

[Download](#)[Save](#)[Save & Continue](#)

1 of 10

The information that you provide to the Governor's Office of Economic Opportunity (GOEO) and the Utah Broadband Center (UBC) is subject to the Government Records Access & Management Act (Utah Code § 63G-2-101 et seq.). As a result, some of the information will be available to the public, including the name of your business and the amount of assistance received. However, to receive maximum protection under the law, you, the applicant, may claim business confidentiality for all commercially or financially sensitive information provided to GOEO, now and in the future, in connection with this application. The records covered by this claim should be considered, and classified as, "protected" because they are comprised of commercial information or non-individual financial information and their disclosure could reasonably be expected to impair the ability of GOEO and its programs to obtain necessary information in the future.

[Link to Utah Privacy Policy](#)

I understand that claiming business confidentiality as outlined here is strongly encouraged and that my decision regarding business confidentiality will not impact my eligibility for funding under the program. *

- I claim business confidentiality pursuant to Utah Code § 63G-2-309 (Recommended)
- I do not claim business confidentiality

DESCRIPTION of the record(s) covered by this confidentiality claim and which you, the applicant, believe qualifies for protected status:

- Application and supporting documentation

COMPANY INFORMATION

Select your entity type from the menu and provide a secondary point of contact in case the primary contact is unavailable. You must provide the FCC registration number (FRN) for the company applying for BEAD funding. Additionally, provide your company's Employer Identification Number (EIN) from the Internal Revenue Service and your SAM.gov Unique Entity Identifier (UEI). For assistance with your UEI and registering with sam.gov, please refer to the [SAM.gov Registration section of this guide](#).

Company Information

Legal Organization Name: *

Entity Type: *

Select an item...



Secondary Point of Contact Name: (used in case the PPOC is unavailable) *

Once you have completed the Company Information page, click on "Save & Continue" to move to the next form.

[Save](#)[✓ Mark as Complete](#)[Save & Continue](#)

Click "Save" to save your progress, "Mark as Complete" to save the page and mark as complete, or "Save & Continue" to save your progress and move to the next page. Your information will not be shared with the funding organization until you click "Submit" on the Submit page.

MANAGERIAL CAPABILITY

This section gathers details about your managerial structure, corporate organization, and risk management practices.

1. Managerial Capability

1.1 Please provide the names and roles of key management personnel responsible for this project.

Name	Title/Position	Years at Company	Years in Industry
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1.1: List the key personnel who will be leading your BEAD project(s) in the State of Utah. Include each person's name and title/position, along with the number of years they have been at the applicant organization and the number of years they have been in the industry.

1.2: Upload a single PDF file including all the resumes of the personnel listed in 1.1. Each resume may be no longer than two pages.

1.3: Upload an organization chart in PDF format that outlines the structure of your organization. This chart should detail parents, subsidiaries, and affiliates of your organization. It is not necessary to list personnel on this chart; we are interested in seeing corporate relationships.

1.4: Provide a narrative that demonstrates your readiness to undertake a large-scale broadband deployment. This narrative is limited to 2,000 characters. It is recommended that you draft all long-form questions responses in a word processor first and then copy it into the question box in case of any interruptions to the application.

1.5: Disclose whether there have been any recent or upcoming organizational changes (such as mergers or acquisitions) that may impact your ability to complete a BIG project. If you answer "Yes", a text box will open for your narrative. For information regarding privacy and confidentiality, please refer to the [Confidential Information section of this guide](#).

1.5a: Provide a narrative if you answered yes to 1.5. Describe any past or planned corporate mergers, acquisitions, or restructures that could impact your BEAD project. This narrative is limited to 2,000 characters. It is recommended that you draft all long-form questions responses in a word processor first and then copy it into the question box in case of any interruptions to the application.

1.6: Provide details about your history with large-scale broadband deployment projects, focusing on how you addressed project challenges. This narrative is limited to 2,000 characters. It is recommended that you draft all long-form questions responses in a word processor first and then copy it into the question box in case of any interruptions to the application.

1.7-1.12: These Risk Management questions help UBC assess your current policies that will be relevant to the BIG program and the administration of federal funds. No documentation is required at this time, but if your company receives an award, this data will be used for your Risk Assessment and Mitigation Plan (RAMP).

OWNERSHIP INFORMATION

This section collects details on how your organization's ownership is structured.

2. Ownership Information

2.1 List the real party or parties with a controlling interest in the prospective subgrantee or application [applicant], including all persons or entities directly or indirectly owning or controlling the prospective subgrant or applicant.

Name	Address	Citizenship	Percent Held
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

2.1: List all parties with a controlling interest in the applicant, including direct or indirect control through affiliates. Include the percentage interest held as well as the citizenship of the holder.

2.2: List any stockholders or shareholders with a 10% or higher stock in the organization including the percentage interest held. Include members of limited liability companies who have invested in the applicant.

2.3: Choose the corporate structure of the applicant (Corporation, LLC, General Partnership, or Limited Partnership). Additional questions will be provided based on your selection.

2.3a-2.3c: Provide the requested information, even if it is the same as above.

2.4: List all parties holding indirect ownership interests that hold at least 10 percent of the applicant, as determined by successive multiplication of ownership percentages in the vertical ownership chain. If the parties in the vertical chain total greater than 50 percent, UBC will consider this to be 100 percent ownership of the applicant. This may result in additional questions from the review team.

2.5: If the applicant holds 10% or more of an FCC-regulated entity, disclose that here. For example, if Jones Broadband is the applicant, and Smith Holdings owns 80% while Doe Telecom owns 20%, both Smith and Doe must be listed.

2.6: Upload a single PDF file with all supporting documents related to ownership structure (e.g., Certificate of Formation, Articles of Incorporation, Operating Agreement, or Partnership Agreement).

TECHNICAL CAPABILITY

This section assesses the applicant's technical qualifications and alignment with BEAD requirements.

3. Technical Capability

3.1 Upload a PDF (maximum three pages) containing:

- Documentation of current licensing to operate in the State of Utah
- Documentation of current credentials of workforce from school(s) and verification from provider of work-related experience

3.1: Upload a PDF that provides proof of current licensing to operate in the State of Utah and credentials of your technical workforce including what training programs you use and verification of recent training completed. If you intend to use contracted support but have not yet identified the specific contractors or subcontractors you plan to engage, briefly describe your contractor procurement process.

3.2: Enter the names and license or registration numbers for all employees or contractors who perform work such as professional engineering, land surveying, or any other role that is licensed in Utah. If you have more than the entry fields provide you may add those to the PDF for 3.1.

3.3: Provide a narrative explaining the qualifications of your contractors that you use for broadband deployments.

OPERATIONAL CAPABILITY

This section will ask you to describe your organization's experience providing telecommunication services, along with general data about the telecommunication service you provide.

4. Operational Capability

4.1 How many years has your organization been providing internet, telecommunication, or electric transmission services? *

Select an item... ▼

4.1 How many years, in Utah, has your organization been providing internet, telecommunication, or electric transmission services? *

Select an item... ▼

4.2 How many broadband subscribers do you currently serve (including households, businesses, and Community Anchor Institutions)?

4.1-4.2: State how many years your organization has provided internet, telecommunications, or electric transmission services, both overall and specifically in Utah.

4.3: Provide your broadband subscriber count for residential, commercial, and community anchor institutions, both overall and separately in Utah.

4.4: Provide the number of your subscribers enrolled in the Affordable Connectivity Program (ACP) as of June 1, 2024, when the ACP ended.

4.5: Indicate your willingness to participate in any successor programs to the ACP.

4.6: Briefly describe how your organization is assisting those impacted by the closure of the ACP. This narrative is limited to 2,000 characters. It is recommended that you draft all long-form questions responses in a word processor first and then copy it into the question box in case of any interruptions to the application.

4.7: Attest that you have filed all data on time with the Federal Communications Commission (FCC) Broadband Data Collection System.

4.8: Upload, in one zip file, documents related to your pricing plans and service terms. Explain any differences in pricing across Utah locations or category of customer (such as business, community anchor institution, or residential). If you are an electric provider you must also include the last two annual reports that you filed with the Utah Public Service commission.

4.9: Provide a Shapefile defining the boundaries of the areas you serve based on USF exchange areas (if applicable).

4.10: If your organization or affiliates have been penalized for failing to complete a broadband deployment project, disclose that here and provide details. This narrative is limited to 2,000 characters. It is recommended that you draft all long-form questions responses in a word processor first and then copy it into the question box in case of any interruptions to the application.

4.11: If your organization, affiliates, or subsidiaries have been involved in civil or criminal litigation in Utah, indicate that and provide details. This narrative is limited to 2,000 characters. It is recommended that you draft all long-form questions responses in a word processor first and then copy it into the question box in case of any interruptions to the application.

FINANCIAL CAPABILITY

This section seeks information about your financial ability to undertake and sustain a large-scale broadband project.

5. Financial Capability

5.1 Upload the following files:

5.1a Commitment Letter Template
[BEAD Commitment Letter.docx](#)

5.1a A signed statement from a company officer (approved by the governing board as needed)

5.1a: Upload a file, using the provided Commitment Letter template, with a wet-signed attestation that the applicant is qualified to meet all obligations and requirements associated with BIG, and that the applicant has funds available to cover all project costs that exceed the amount of a potential award.

5.1b: Upload the most recent fiscal year audit with auditor comments. If no audit exists for the most recent fiscal year, provide a current balance sheet, income and cash flow statements, but note that an audit will be required before signing any award agreements.

5.1c: Upload a current balance sheet, income and cash flow statements as of September 30, 2024.

PUBLIC FUNDING DISCLOSURE

This section gathers data about publicly funded projects your organization has received or applied for.

6. Public Funding Disclosure

6.1 Has your organization, or any affiliate/subsidiary, applied for or received public funds for broadband deployment? *

- Yes
 No

6.1: If you have received or applied for public funding from programs such as NTIA Middle Mile, USDA ReConnect, FCC RDOF, CAFI or CAFII, or state ARPA/SLFRF/CPF programs, respond “Yes” to the question about having received public funds

for broadband deployment. Then download the Public Funding CSV template, fill it out, and upload it to your application. Public funding includes any funding from local, state, or federal entities supporting broadband deployment.

CENSUS BLOCK SELECTION

In this section, you will be asked to identify the specific census blocks you are interested in serving with BIG funds.

Census Block Selection

The BEAD program is a unique, once-in-a-generation opportunity to ensure universal broadband coverage across the state by providing funds to serve previously unserved or underserved locations and where there is no interest, leaving gaps.

The Utah Broadband Center, the grant administrator, will identify and release the application for project areas in early 2022 based on geographies, incumbent service areas, and sustainability.

Utah Broadband Center may include unidentified areas from the pre-application process in larger project areas to ensure

To generate your list of census blocks, you can access the [UBC Census Block Map](#) to select the census blocks you are interested in. Be sure to download the CSV file showing the census blocks you have selected and complete the additional columns within the CSV. These columns will ask you to identify the technology you intend to deploy in each census block and to describe any characteristics of the census block that either facilitate or impede broadband deployment within the census block. If you are only interested in serving a part of the census block, explain which part you are interested in serving and why you would like to divide the census block. Then, upload your completed CSV to your pre-application.

If you choose not to utilize the UBC Census Block Map tool to select the census blocks you are interested in serving, upload a Shapefile, KMZ, or Excel/CSV file listing the census blocks, the technology type you plan to deploy, and any comments about those blocks. If using Excel/CSV, ensure the census block ID is in column A, the technology type is in column B, and comments are in column C. Explain any choice to deploy different types of technology within the same block. If you upload a Shapefile or KMZ file, include the same comments with the geospatial data.

After uploading your census block file, add any additional comments you would like UBC to consider as they develop the final project funding areas for BIG.

CERTIFICATION STATEMENT

Certification Statement

Certification Statement

I hereby certify that the information provided in this application, including all supporting documents and attachments, is true, and that any misrepresentations made in this application may result in the rejection of the application, the forfeiture of any awarded funds, and the disqualification of my organization from future funding.

By checking this box and providing my signature below, I further certify that:

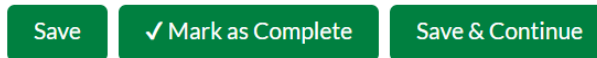
1. Compliance: I acknowledge that my organization complies with all applicable federal, state, and local laws, rules, and regulations, including labor standards, and financial reporting.

Before submitting your pre-application, an authorized representative of your organization must agree to various attestation statements.

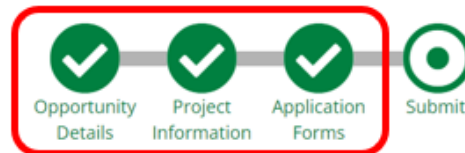
To agree with the attestation statements, type your name, your title and choose the date you are submitting the pre-application. This is equivalent to a written signature; therefore, please ensure a company officer or someone who can legally bind the applicant is taking this action and submitting the application.

PRE-APPLICATION SUBMISSION

As you work through the pre-application, you can save your progress by clicking the green “Save” button on the top or the bottom of each page. You are strongly encouraged to save your progress frequently, since the software does not have an autosave feature and inactivity on the page will log you out. Once you have answered all relevant questions on the page, click the green “Save and Continue” button. To finalize a section of the application, click the green “Mark as Complete” button. All sections must be marked as complete before you can submit your pre-application. All questions marked by an asterisk must be answered before the section can be marked as complete. If any part of your pre-application is incomplete or requires clarification, it will be sent back to you for revision.



Checkmarks will appear above each section that is marked as complete. Once all sections are marked complete, the “Submit” button will turn green. To submit your pre-application, click on the green “Submit” button.



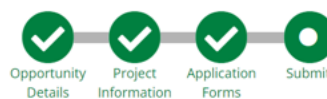
You are about to submit your application, **Company Name**, to **State of Utah - Governor's Office of Economic Opportunity**.

Take the time to review your application by using the timeline above. You can select any section and jump to that page.

When the application is fully complete, please select the "Submit" button. This will submit your final application to the funder.



You will receive a success notification on your screen once your pre-application has been submitted. Click the green “Application” button to download a PDF copy of your submitted pre-application.



Success!

You have submitted your application.

Download your completed application by selecting the "Application" button below.

To return to the main screen with all of your applications, select the "Exit" button.

