

LSI

SOLUTION DEVELOPMENT

DOD/DLA DIBBS

February 2023



Governor's Office of
Economic Opportunity

— PROCUREMENT TECHNICAL ASSISTANCE CENTER

AGENDA

- DLA Agencies
- Registrations
- DIBBS Home Page
- DIBBS cFolders
- DIBBS Demonstration

DOD/Defense Logistics Agency (DLA)

- DLA is the largest U.S. Department of Defense Agency
- DLA procures from manufacturers and suppliers, which provide items to DoD and other federal/state customers, with services such as warehousing, packaging and transportation
- DLA contracts for items that are shipped directly by the manufacturer to military units and installations

DOD/Defense Logistics Agency (DLA)

- DLA provided more than \$46.7 billion in goods and services for FY2022
- DLA disposes of excess military assets through reutilization, resale and demilitarization programs

DOD/Defense Logistics Agency

- **DLA Land Maritime, Columbus, Ohio**
 - manages consumable repair parts and depot-level repairable procurement operations
- **DLA Aviation, Richmond, VA**
 - manages consumable repair parts and depot level repairable for aviation weapon systems
- **DLA Troop Support, Philadelphia, PA**
 - manages food, clothing and textiles, medical supplies, construction equipment, industrial hardware and humanitarian and disaster relief efforts
- **DLA Energy, Fort Belvoir, VA**
 - manages all petroleum resources used by the military

Registrations Required

- System for Award Management (SAM)

- <https://www.sam.gov>
- Acquire a Unique Entity ID
- Acquire a Cage Code



- DLA DIBBS user account

- DIBBS home page
- <https://www.dibbs.bsm.dla.mil/>
- DIBBS vendor registration

- cFolders

- cFolders requires separate password from DIBBS home page
- <https://pcf1x.bsm.dla.mil/cfolders>
- DIBBS technical data/drawings



DLA DIBBS Home Page

- **DLA DIBBS registration**
 - Online help-FAQ
- **Solicitations**
 - Request for quote (RFQ) <\$250,000
 - Request for proposal (RFP) >\$250,000
- **Technical Data**
 - Federal Supply Classes managed by DLA
 - Federal specifications and standards
 - C-folders technical data drawings
- **Awards**
 - Post award request
 - Who won
- **References**
 - DLA requirements forecast

Solicitations

- Request for Quote (RFQ) <\$250,000
 - Select federal stock class (FSC)
 - Average <\$4000
 - Electronic quote
- Request for Proposal (RFP) >\$250,000
 - Requires written quote

DLA DIBBS Bid Process

- Search solicitations by FSC
- Review Nomenclatures - a system of names or signs, or both, used in any field of knowledge.
- Verify AMSC code is G by clicking on NSN
- Tech Docs to review drawing
- Solicitation for contract terms
 - Master solicitation for review
- Quote to bid
 - Must be logged into DIBBS to quote

cFolders Technical Data

- Access to drawings and specifications
 - Non-restricted data (Distribution Statement A)
 - Restricted data JCP required (Distribution Statements C & D)
 - DLA POC may approve access to OEM Data covered by license agreements
- Approved DD form 2345 Joint Certification Program (JCP) Req for access to restricted drawings
 - JCP establishes eligibility of a US or Canadian contractor to receive access to unclassified export controlled technical data under the possession of US DOD or Canadian DND
 - Military Critical Technical Data Agreement DD Form 2345
 - Foreign Secure Non-Disclosure Agreement 2023
 - <https://www.dla.mil/HQ/LogisticsOperations/Services/JCP/>

JCP Restrictions

- DD Form 2345 Custodian must be a US Citizen or Canadian
- Data can only be used to bid or perform on contract
- Requires Export License to release any data
- Military Critical Technical Data (MCTD) can be provided to employees
 - Disbarred or suspended employees cannot access data
- Data must be destroyed at conclusion of use
- JCP Certification active for 5 years

cFolders Help

- cFolders Questions 804-279-3477
- cFolders password reset
 - (844-347-2457) press 5, then speak or enter DLA

Demonstration

- **Defense Logistics Agency (DLA)**

- DLA Internet Bid Board System (DIBBS)

- <https://www.dibbs.bsm.dla.mil/>

- RFQ Search
- Search by FSC
- Show open RFQ's posted in last 15 Days
- Sort by issue date
- Show Items with Technical Documents
- Search (green box)
- Go to bottom of last page for most recent solicitation

Summary

- What to do if you can't access drawings?
 - Ensure item code is AMSC G
 - Ensure you are registered in cFolders
 - Ensure Password is up to date
 - Ensure your JCP/Foreign Secure certification is up to date
 - Ensure appropriate OEM Form is submitted
 - Software to view the drawings is installed
 - For cFolders questions/problems 804-279-3477
 - Submit HELP request from DLA Home Page
 - Understand how to search Dibbs

Helpful Websites

Procurement Integrated Enterprise Environment website:

<https://PIEE.eb.mil>

Acquisition Method Suffix Codes (AMSC)

<https://fedbidspeed.com/amsc/>

Technical and Quality Master List of Requirements:

<https://www.dla.mil/HQ/Acquisition/Policy-and-Directives/>

Helpful Websites cont

DIBBS Navigator Support Center (cFolders Registration Guide)

https://www.dibbsnav.com/guide/reg_cfolders.aspx

DIBBS Pocket Guide.pdf

<https://www.dla.mil/Portals/104/Documents/SmallBusiness/DIBBS%20Pocket%20Guide.pdf>

Export Controlled Technical Data Training

<https://www.dla.mil/HQ/LogisticsOperations/EnhancedValidation/>

Contact Information

Contact your regional manager for a referral:

***Governor's Office of Economic Opportunity:
business.Utah.gov/apex***



**Governor's Office of
Economic Opportunity**

— PROCUREMENT TECHNICAL ASSISTANCE CENTER

Name Marilee Barnes
LSI Senior Consultant

T: (801) 525-5370 | M: (801)
678-9331 | email: ptac@lsiwins.com

1530 N Layton Hills Pkwy, Ste. 100,
Layton, UT 84041

Thank you!

LSI

SOLUTION DEVELOPMENT



**Governor's Office of
Economic Opportunity**

— PROCUREMENT TECHNICAL ASSISTANCE CENTER